

EXPRESSION OF INTEREST FOR APPOINTMENT OF EVENT AGENCY FOR INDIA CARPET EXPO, 10-13 March, 2019.

S.No.	Description	Marks
1	Should have min turnover of 15 crore per annum from executing Exhibition set up & management for reputed government organization/ PSU . Non – exhibition related turnover will not be considered. Agency needs To attach turnover proofs for exhibition considered as follows : documentary evidence like letter of appreciation from the client specifying value & nature of work.	Turnover : Max 20 marks 15-25CR : 5 marks > 25 crore : 10 marks > 50 crore : 20 marks
2	Agency should have net worth of min 03 Crore as on March 31st 2018. (agency to provide CA certificate clearly stating net worth). Agency shall be disqualified if the above criteria is not met	Net worth : Max 10 marks 3 Crore – 5 cr : 5 marks > 5 crore : 8 marks 10 crore : 10 marks
3	Should be familiar with the venue & should have executed at least One exhibition including Hangers & stalls/ carpeting etc. in last 3 years At NSIC Exhibition Grounds/ Sampornanand University Ground lawns. (necessary work orders/ appreciation certificates from the clients for an event of minimum hanger area event of 10,000 sqm to be submitted. The event execution should include complete execution right from hangers to interior & exterior elements Agency Shall Not be disqualified if the above criteria is not met however no marks will be given in this category.	Maximum 10 marks 1-3 events : 2 marks 4 - 6 : 5marks More than 6 events : 10 marks
4	Proof of in-house inventory of marquee from Losberger, Roeder HTS or any other German brand of min 10,000 sqm (import documents to be submitted as proof).	Max Marks : 20
5	Concept & plans of all elements of the event infra & management To be provided in both soft copy in USB & hard copy). This should be A detailed presentation depicting the design & concept of the event, event set up Methodology & plan etc).	Max Marks : 40
	TOTAL MARKS	MAX MARKS: 100
	Agency to also provide the following documents along with the technical bid :	
1	Certificate of incorporation.	
2	Copies of audited balance sheet & Profit & loss account , IT return, PAN card copy proofs	
3	Copies of work order / work appreciation certificates of work done of similar nature & magnitude, as cited above in the bid criteria.	
4	EMD of Rs. 7,50,000/- only in form of DD/ Pay Order in favour of CARPET EXPORT PROMOTIONAL COUNCIL, PAYABLE AT DELHI as EMD	
*	Kindly note that the decision by the committee appointed by CEPC for the purpose of this bid shall be final & binding on all the participants & CEPC shall not be liable to do any comparison in consultation with the applicant.	
*	All documents submitted shall have to be sequentially numbered & indexed with sequential reference to the criteria mentioned above.	
*	Minimum 70% score out of 100 points of the technical presentation & documents will be calculated for short listing the eligible bidders & shall be carried forward for final scoring. Applicant scoring less than 60% marks in the technical bid/ presentation shall be considered non eligible & shall not be considered for opening of financial bid.	
	The bidders are required to submit their bid in "3" parts :	
PART 1	EMD of Rs. 7,50,000/- as required in the bid to be submitted in Envelope A, with clearly marked as EMD for.....	
PART 2	Technical bid along with the documents specified in the bid including detailed presentation, specified above in Envelope B, clearly mentioning "TECHNICAL BID & PRESENTATION".	
PART 3	Financial bid to be submitted in the given format to be submitted in Envelope C, clearly mentioning FINANCIAL BID FOR.....	