



# कालीन निर्यात संवर्धन परिषद CARPET EXPORT PROMOTION COUNCIL

(Set up by Ministry of Textiles, Govt of India)

**Registered Office:** Shree Jee Complex; Shop No T3, Sharma Market, Harola, NOIDA, (U.P.)

**Working Office:** 507, Copia Corporate Suite, Jasola, New Delhi - 110025

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**Regional Office:** Bhadohi Carpet Expo Mart, Carpet City, Bhadohi, - 221409 (U.P.)

**Regional Office:** IICT Campus, Baghi Ali Mardan Khan, Nowshera, Srinagar - 190023 (J & K)

**Website of Ministry of Textiles:** www.texmin.nic.in

Re: CEPC/HQ/Mem/2025-26/

Date: 03-10-2025

## **MOST URGENT**

To,  
M/s «All Members CEPC»  
Mem No.: «Mem\_No»

### **Subject: Categorization of Membership under Revised Articles of Association**

Dear Member,

Members are informed that, in compliance with the directives of the Ministry of Commerce, the **revised Articles of Association** were adopted by the Council on **5th June 2025**. Article 3 of the Articles of Association now provides for the categorization of membership.

[Click here to view the Articles of Association](#)

As per the records available with the Council, based on the **CA-certified export data** submitted by you, the following details are on record:

Export 2024-25	Export 2023-24	Export 2022-23	MSME Status
«Export_202425»	«Export_202324»	«Export_202223»	«MSME_Status»

**Note: Blank in above column means either CA Certificate not submitted or carrying discrepancy/provisional**

Based on your MSME status (as per RCMC Renewal Application), Years of membership with the Council and the CA-certified average exports of the preceding financial years. The Council has categorized your membership as:

→ «**As per List**»

**In case of any discrepancy in the export figures or other details mentioned in this email, you are requested to submit your query using the link below:**

<https://forms.gle/jLpWQ1S1hrGxfQma9>

**Important Note:**

Discrepancy related to this communication must be submitted only through the above online form. Discrepancy sent via email or any other mode will **not** be accepted. The Council shall not be responsible for any delay or inconvenience caused due to submission of Discrepancy through other channels. After reviewing your submitted Discrepancy, the Council will inform you of the outcome accordingly.

For Any assistance you may contact to following

**CEPC New Delhi Office:** [membership@cepc.co.in](mailto:membership@cepc.co.in), 011-45089420,

**CEPC RO Bhadohi Office:** [bhadohi@cepc.co.in](mailto:bhadohi@cepc.co.in), 5414-225975

We thank you for your continued association with the Council and look forward to your active participation in all its activities.

**With regards,**

**Carpet Export Promotion Council (CEPC)**

[\[Click here to view the Articles of Association\]](#)

The Articles related categories and Privileges of Members are highlighted below

### **Article 3. CATEGORIES OF MEMBERS AND ELIGIBILITY OF MEMBERSHIP**

#### **3.1. Categories of members of the Council**

*The Council shall have the following categories of members, namely:*

- (a) Associate members;*
- (b) Ordinary members.*

#### **3.2. Eligibility for Associate Membership**

*A person shall be eligible for admission to the Council as an Associate member on receiving the Importer - Exporter Code (IEC) from the Directorate General of Foreign Trade (DGFT), Government of India, in respect of the product with which the Council is concerned.*

#### **3.3. Eligibility for Ordinary Membership**

*A person shall be eligible for admission to the Council as an Ordinary member of the Council, on meeting the following requirements, namely:*

- (a) The person or the entity represented by the person, must have been an Associate member of the Council for at least two years; and*
- (b) The person or the entity represented by the person must have to its credit during the two immediately preceding financial years average exports in respect of the product of not less than the amount mentioned below: (i) Micro, Small, Medium Enterprises (MSMEs): Rs. 25 Lakh - Rs. 1 Crore (Micro Enterprises- Rs. 25 Lakhs, Small Enterprises -Rs. 50 lakh and Medium Enterprises- Rs. 1 crore)*
  - (ii) Others: Above Rs.1 Crore*

*Note: In order to obviate the necessity of updation / revision of the eligibility criteria, the export criteria as prescribed above shall be automatically enhanced by 10% after every 5 years.*

#### **3.4. Conversion to Associate Membership**

*If the average exports of a product by an Ordinary Member is below the pecuniary limits mentioned in clause(b) of Article 3.3, during the immediately preceding two financial years, the Committee may, after giving the Member reasonable opportunity of being heard, convert the Ordinary membership to an Associate membership, unless specifically exempted.*

### **Article 4. ELIGIBILITY FOR ELECTIONS**

#### **4.1. Right to Vote**

- (a) Ordinary members shall have the right to vote.*

*(b) Associate members having completed 3 continuous years, and not fulfilling the eligibility criteria for Ordinary Member, however, having average exports of Rs. 2.5 Lakhs to their credit during the preceding three financial years, shall also have the right to vote.*

#### **4.2. Eligibility to Contest in Elections**

*(a) Only an Ordinary Member shall be eligible as a candidate for elections to various positions in the Council.*

*(b) The person or the entity represented by the person must have to its credit during the two financial years immediately preceding the election, the average exports of the products of not less than the amount mentioned below:*

*(i)*

*Micro, Small, Medium Enterprises (MSMEs): Rs.50 Lakh - Rs.2.5 Crore (Micro Enterprises- Rs. 50 Lakhs, Small Enterprises -Rs. 1 crore and Medium Enterprises- Rs. 2.5 crore)*

*(ii) Others: Above Rs.2.5 Crore.*

*(c) Where a CoA member is contesting for election as Chairperson or Vice-Chairperson, the person or the entity represented by the person must have minimum average exports of Rs. 2.5 crores of the product, or such higher limit as may be prescribed by the Council, to its credit during the two financial years immediately preceding the election. For manufacturers of the Product, the eligibility criterion for minimum average exports of Rs. 1.25 Crores of the product to its credit during the two financial years immediately preceding the election.*

*(d) A certificate issued by a Chartered Accountant shall be required for the purposes of paragraph (b), (c) and (d) of this Article.*

### **11. PRIVILEGES OF MEMBERS**

#### **11.1 Ordinary Members**

*Without prejudice to any other rights conferred on Ordinary Members by the Memorandum of Association of the Council, but subject to the other provisions of these Articles, Ordinary Members shall have the following rights and privileges, namely:*

*(a) right to stand as a candidate, and to vote at the election of the members of the Committee and the right to vote on all matters brought before a meeting of the Council, provided there are no arrears of subscription or other dues or charges payable by them to the Council on 30<sup>th</sup> June in the year of voting;*

*(b) right to requisition a meeting as provided for in these Articles;*

*(c) right to receive the annual reports of the Committee, on payment of the prescribed fee;*

*(d) right to receive publications of the Council, on the conditions prescribed by the respective Councils; and*

*(e) right to use all such facilities as may be made available to such members by the Council from time to time on the conditions prescribed by the respective Councils.*

### **11.2 Associate Members**

*Without prejudice to any other rights conferred on Associate Members by the Memorandum of Association of the Council, such Associate Members shall have the following rights and privileges namely:*

- (a) right to receive the Annual Reports of the Committee on payment of the prescribed fee;*
- (b) right to receive the publications of the Council on conditions prescribed by the respective Councils;*
- (c) right to use all such facilities as may be made available from time to time by the Committee on the conditions prescribed by the respective Councils;*
- (d) shall have the right to vote at the election of the members of the Committee and also on all matters brought before the General meetings of the Council, provided that Associate Members satisfy the conditions laid down under Article 4.1(b) and provided that there are no arrears of subscription or other dues or charges payable by them to the Council on 30<sup>th</sup> June in the year of voting.*

### **11.3 Nominated, Co-opted and Institutional Members**

*A nominated/ co-opted/ institutional member shall have no right to vote.*

## **Article 12. VOTING**

### **12.1 Persons Who Can Vote**

- (a) Ordinary Members and Associate Members (satisfying the conditions laid down under Article 4.1(b)), or their authorized representatives, shall alone be entitled to vote at general meetings, including annual general meetings and extraordinary general meetings, of the Council.*
- (b) Every such member shall have only one vote.*
- (c) The Chairperson shall have, in addition, a casting vote.*

### **12.2. Validity of Vote(s)**

- (a) No objection shall be taken to the validity of any vote cast at a meeting, except at the meeting at which such vote was tendered and every vote not disallowed at such meeting shall be deemed to be valid for all the purposes of such meeting.*
- (b) The Chairperson of a meeting shall be the sole judge of the validity of every vote tendered at such meeting.*